

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereafter “MOU”) is made between the following post-secondary institutions, that constitute the members of the **Western Canada Mobility Network (WCMN)**. Hereinafter, referred to collectively as “the Parties” and listed here:

1. Douglas College (Secretariat)
2. Aurora College
3. College of the Rockies
4. Justice Institute of British Columbia
5. Coast Mountain College
6. North Island College
7. Northern Lights College
8. Selkirk College
9. Vancouver Community College

OBJECTIVE

The objective of the WCMN is to increase education abroad through leveraging existing and new resources while advancing principles of access, equity, diversity and inclusion.

I. SCOPE

- a. All Parties are required to be Colleges and Institutes Canada (CICan) members.
- b. All Parties must have courses listed in the BC Transfer Guide as administered under the BC Council on Admissions and Transfer (BCCAT).

II. TERMS

- a. All Parties will designate a representative who will meet regularly to pursue cooperation and identify initiatives consistent with the purpose of this Memorandum of Understanding.
- b. All Parties agree to communicate on a regular basis, including attending an annual General Meeting, with a view to develop specific joint activities and to share information in relation to common objectives, and to adjust the program plan on an as-needed basis to take advantage of new opportunities as they arise.
- c. A Secretariat will be established, to be hosted on a voluntary basis by one member of the network. The Secretariat is responsible coordinating the network, calling regular meetings, leading communications and ensuring members are compliant in all agreements and covenants. All Parties will develop and agree to observe the WCMN Terms of Reference and review and update on an annual basis or as required in agreement with WCMN members.

III. PRINCIPLES

- a. All Parties are committed to advancing principles associated with access, equity, diversity and inclusion in all aspects of the WCMN. By increasing the available pool of student candidates for specialty programs, the ability to create projects with more select criteria related to under-represented categories exist. This will be achieved in part by adhering the following principles:
 - i. Access of students from multiple network institutions to existing programs.



- ii. Creation of new programs in subject areas and topics that target under-represented students.
 - iii. Knowledge sharing regarding program development, promotions, funding, scholarships, and operations for the benefit of under-represented students.
- b. All Parties are committed to reducing the barriers to access international student mobility. Though not exhaustive, examples of barriers may include costs, lack of program/partner options, inadequate student support, and lack of specialty programs for under-represented students.
- c. All Parties are committed to ensure that wrap-around support and services are made available to all students. This may include but are not limited to deployment of effective application, pre-departure, and support services in remote and hybrid formats, pre, during and post program.

IV. ACTIVITIES

- a. The activities outlined in this MOU provide a framework for present and future development of the network.
- b. Areas of collaboration and cooperation may include, but not be limited to, the following:
 - i. Establishing study abroad programming that can be accessed by WCMN member institutions.
 - ii. Facilitation of registration and enrollment procedures through an online platform.
 - iii. Planning by each institution's international offices to ensure promotion of the initiatives.
 - iv. Establish an annual planning meeting to support new program opportunities in the network.
- c. This MOU is a statement of understanding and is not intended to create a legally binding contract.
- d. This MOU may be amended or modified by a written agreement signed by all Parties hereto.

V. PERIOD OF AGREEMENT

- a. This MOU will be effective from the date of the last signature below and shall remain in effect for a period of five (5) years from the date of signing, unless earlier terminated as outlined below. This MOU may be renewed, in writing, upon the mutual agreement of the Parties.

VI. FUNDING

- a. This MOU does not constitute financial obligation from any Parties. Parties will discuss finances and funding for any particular program under development or consideration.

IN WITNESS WHEREOF, the parties here to have caused this Memorandum of Understanding to be executed as of the date of signing (sealing).



For and on behalf of:
Douglas College
Leonel Roldán-Flores

Leonel Roldán-Flores

Associate Vice-President
International Education

April 9, 2024 | 4:30 PM PDT

Date

For and on behalf of:
Aurora College
Dr. Glenda Vardy Dell

Glenda Vardy Dell

President

April 9, 2024 | 4:38 PM PDT

Date

For and on behalf of:
College of the Rockies
Paul Vogt

Paul Vogt

President and CEO

April 24, 2024 | 1:03 PM PDT

Date

For and on behalf of:
College of the Rockies
Deborah Carty

Deborah Carty

Vice-President, External Relations

April 22, 2024 | 3:28 PM PDT

Date

For and on behalf of:
Justice Institute of British Columbia
Colleen Vaughan

Colleen Vaughan

Interim President and CEO

April 16, 2024 | 1:45 PM PDT

Date

For and on behalf of:
Justice Institute of British Columbia
Stuart Ruttan

Stuart Ruttan

Dean, School of Criminal Justice & Security
and Office of International Affairs

April 18, 2024 | 2:03 PM PDT

Date

For and on behalf of:
Coast Mountain College
Dr. Titi Kunkel



Vice-President Academic

[April 18, 2024 | 8:28 AM PDT](#)

Date

For and on behalf of:
North Island College
Lisa Domae

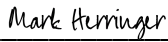


President

[April 19, 2024 | 10:46 AM PDT](#)

Date

For and on behalf of:
North Island College
Mark Herringer



Executive Director office of Global
Engagement

[April 18, 2024 | 11:32 AM PDT](#)

Date

For and on behalf of:
Northern Lights College
Scott Clerk



Associate Vice-President

[April 19, 2024 | 11:21 AM PDT](#)

Date

For and on behalf of:
Northern Lights College
Tony Mei

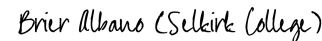


Director of International Education

[April 19, 2024 | 11:24 AM PDT](#)

Date

For and on behalf of:
Selkirk College [Brier Albano, AVP Student Success For:](#)
Tanya Whitehead



Vice-President Education and Students

[April 19, 2024 | 3:59 PM PDT](#)

Date



For and on behalf of:
Vancouver Community College
David Wells

David Wells (Vancouver Community College)

Vice-President Academic & Research

April 17, 2024 | 2:58 PM PDT

Date

For and on behalf of:
Vancouver Community College
Jennifer Gossen

Jennifer Gossen

Director International Education

April 18, 2024 | 8:19 AM PDT

Date

